

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

ERRATUM: Kindly note that the post of Medical Specialist Fellow (X3 Posts) Contract Posts (**for Chris Hani Baragwanath Academic Hospital**) was advertised in the Public Service Vacancy Circular 02 dated 19 January 2024, the reference number is as follows: CHABH 782. The Medical Officer (X1 Post) (**for Chris Hani Baragwanath Academic Hospital**) was advertised in the Public Service Vacancy Circular 02 dated 19 January 2024, the directorate was Paediatrics and Child Health. The Directorate has been amended as follows Paediatrics and Child Health (POPD) and the reference number is as follows: CHABH 783. The Clinical Psychologist Grade 1/2/3 (X1 Post) (**for Chris Hani Baragwanath Academic Hospital**) was advertised in the Public Service Vacancy Circular 02 dated 19 January 2024; the reference number is as follows: CHABH 784. The Operational Manager Nursing (Specialty UNIT): (PN-B3) – (X1 Post) (**for Chris Hani Baragwanath Academic Hospital**) was advertised in the Public Service Vacancy Circular 02 dated 19 January 2024, the reference is as follows: CHABH 785. The Chief Occupational Therapist Grade 1 (X1 Post) (**for Chris Hani Baragwanath Academic Hospital**) was advertised in the Public Service Vacancy Circular 02 dated 19 January 2024, the reference number is as follows: CHABH 786. The Operational Manager PN-A5 (X1 Post) (**for Chris Hani Baragwanath Academic Hospital**) was advertised in the Public Service Vacancy Circular 02 dated 19 January 2024, the reference number is as follows: CHABH 787. The Operational Manager PN-A5 (X2 Posts) (**for Chris Hani Baragwanath Academic Hospital**) was advertised in the Public Service Vacancy Circular 02 dated 19 January 2024, the reference number has been amended as follows: CHABH 788. The Social Auxiliary Worker (X3 Posts) (**for Chris Hani Baragwanath Academic Hospital**) was advertised in the Public Service Vacancy Circular 02 dated 19 January 2024, the reference number is as follows: CHABH 789. Those how have applied before do not need to re-apply. We apologise for the inconvenience caused.

ERRATUM: Kindly note that the following post (**for Cullinan Care & Rehabilitation Centre**) was advertised in Public Service Vacancy Circular 04 dated 02 February 2024, The Requirements have been amended as follows: Quality Assurance Coordinator: Nursing with Ref No: CCRC/QA/01/2024: Basic R425 qualification, i.e., Diploma/Degree or equivalent qualification leading to registration with SANC to practice as a registered nurse. A minimum of 07 years appropriate and recognizable nursing experience after registration as a professional nurse. At least three years of the period referred to above must be a recognizable/appropriate experience in quality assurance activities in a hospital environment. A valid driver's license. Competences: Teaching and training. Clinical document auditing. Ability to translate objectives into practical plans. Ability to work independently and prioritize issues and other work-related matters to comply with time frames. Skills: Ability to work under pressure and meet tight deadlines. Ability to collect, analyse and report writing (and verbal) skills. Analytical, problem solving and positive interpersonal. Basic operations of computer technology, i.e.: WORD, POWERPOINT, OUTLOOK, INTERNET, and EXCEL. A working and current knowledge of strategic planning, project management and Ideal Hospital Framework standards. People-centred and Power-point presentation skills. The closing date has been extended to 01 March 2024.

OTHER POSTS

<u>POST 05/11</u>	:	<u>ASSISTANT MANAGER NURSING (AREA) REF NO: HRM/2024/01</u> Directorate: Nursing
<u>SALARY</u>	:	R627 474 - R654 960 per annum, (OSD)
<u>CENTRE</u>	:	Mamelodi Regional Hospital
<u>REQUIREMENTS</u>	:	National Senior Certificate. Basic qualifications accredited with the SANC in terms of Government notice R425. (i.e., Diploma/Degree in nursing). A minimum of 8 years appropriate / recognizable experience in nursing after registration as a professional nurse with SANC in general nursing. Nursing Management Qualification with SANC accreditation is compulsory. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level in a hospital. Strong leadership, Sound interpersonal and good communication skills. Regulations and legislative framework. Computer literacy. Valid driver's license. Verified proof of experience. Service certificates compulsory South African Nursing Council annual practicing certificate.
<u>DUTIES</u>	:	Delegate, supervise and co-ordinate the provision of effective patient care through adequate nursing care. Demonstrate in a depth understanding of nursing legislation & related legal & ethical nursing practice and how it impacts on service delivery. Ensure clinical nursing practice by the nursing teams (units) & institution. Demonstrate basic understanding of Human Resource financial policies & practices. Effective leadership in managing disciplines & conflict resolutions. Display a concern for patient, promoting, advocating & facilitating proper treatment & care & ensuring that the units adhere to ministerial priorities; the principals of Batho Pele & Patient Rights Charter. Demonstrate effective Communication with patients, community, supervisors, other health professionals & junior colleagues,

including more complex report writing when required. Demonstrate basic computer literacy as a support tool to enhance service delivery. Formulation and implementation of nursing guidelines, practice, physical resources. Provision of effective support to nursing services. Maintain professional of effective support to nursing services. Maintain professional growth / ethical standards and self-development. Be informed with labour act practices. Perform any other delegated duties.

**ENQUIRIES
APPLICATIONS**

: Ms. S Mahlangu Tel No: (012) 841-8329
: Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032, Rethabile, 0122, hand delivery to: Human Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

**FOR ATTENTION
NOTE**

: Mr H Hlophe
: Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV. Only shortlisted candidates will be requested to bring certified copies. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

CLOSING DATE

: 23 February 2024

POST 05/12

: **LECTURER REF NO: HRM/2024/04**
Directorate: Nursing

**SALARY
CENTRE
REQUIREMENTS**

: R431 265 – R497 193 per annum, (OSD)
: Mamelodi Regional Hospital
: Grade 12/ National Senior Certificate. Basic R425 equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse and Midwife/ Accoucheur. Diploma/ Degree in Nursing Education and Administration qualification accredited with the South African Nursing Council (SANC) in terms of government notice R.425 Minimum of 4 years appropriate/ recognizable nursing experience after being registered as a Professional Nurse and Midwife/ Accoucheur. Good communication, supervisory, report writing and presentation skills. Candidate to have ability to work as a team and under pressure. Regulations and legislative framework. Computer. Facilitate the provision of Education and Training of student nurses during clinical placement. Guide and support student nurses effectively. Support vision and mission of the hospital through participation in meetings, committees and CETU activities. Promote the image of the hospital. Exercise control over student nurses. Render a nursing service within the scope of practice of every category of nurses by ensuring that all wards implement the Nursing care standards and procedures as set out at nursing colleges. Provide direction and supervision for the implementation of the nursing plan, clinical practice, and quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human material and physical resources efficiently and effectively. Adhere to hospital, and departmental policies, procedures, guidelines, and regulations.

DUTIES

: Facilitate the provision of Education and Training of student nurses during clinical placement. Guide and support student nurses effectively. Support vision and mission of the hospital through participation in meetings, committees and CETU activities. Promote the image of the hospital. Exercise control over student nurses. Render a nursing service within the scope of practice of every category of nurses by ensuring that all wards implement the Nursing care standards and procedures as set out at nursing colleges. Provide direction and supervision for the implementation of the nursing plan, clinical practice, and quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human material and physical resources efficiently and effectively. Adhere to hospital, and departmental policies, procedures, guidelines, and regulations.

**ENQUIRIES
APPLICATIONS**

: Ms. S. Mahlangu Tel No: (012) 841 8363
: Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

**FOR ATTENTION
NOTE**

: Ms RM Tloane Tel No: (012) 841 8331, Recruitment Section
: Applications must include only completed and signed New Z83 form obtainable from any Public Service Department or from the DPSA website and a detailed CV. Only shortlisted candidates will be requested to bring original copies of qualifications and ID on the day of the interview. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs Are Not for Sale At Mamelodi Regional Hospital.

CLOSING DATE

: 23 February 2024

POST 05/13

: **PHYSIOTHERAPIST GRADE 1 REF NO: JUB 01/2024**
Directorate: Therapeutic Services

**SALARY
CENTRE
REQUIREMENTS**

: R359 622 per annum
: Jubilee District Hospital
: National Senior Certificate/Matric, A degree in Physiotherapy. Registration certificate as an independent practitioner with the HPCSA. Active annual registration with HPCSA. Other Skills: Be

Service oriented and attend to detail. Have good judgement, active thinking, and decision- Making skills. Computer literacy skills. Readiness to participate in student's supervision. Be patient, empathetic and compassionate. Highly motivated and enthusiastic to contribute to Physiotherapy health services. Knowledge In Management of Physical resources, PSI, and quality. Knowledge in Batho Pele principles and patients' rights.

DUTIES

: To provide efficient, effective, and accessible quality patient care services. Treat patients and staff in a courteous, respectful, caring, and professional manner. To participate in continuous professional development. To Promote and improve healthy lifestyle and health education through awareness campaigns. To liaise with other members of the inter-disciplinary team. To perform and complete administrative functions including data compilation and monthly reports submission. Assist with conducting required audits including self-assessments. Assist with coordination of and provisioning of assistive technologies. Have sound knowledge of public service Acts, regulations, and policies. Be able to communicate effectively.

ENQUIRIES

: Mr. Letsoalo MT Tel No: (012) 717 9319

APPLICATIONS

: documents must be submitted to Jubilee District Hospital Human Resource Department, Private Bag X449, Hammanskraal, 0400 or hand delivered to Stand No. 92 Jubilee Road, Jubilee District Hospital.

NOTE

: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. General Information: Short-listed candidates must be available for interviews at a date and time determined by Jubilee District Hospital. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.

CLOSING DATE

: 23 February 2024, Time: 15:00